



<Ctrl> + <O>

<Ctrl> + <S>

<Ctrl> + <P>

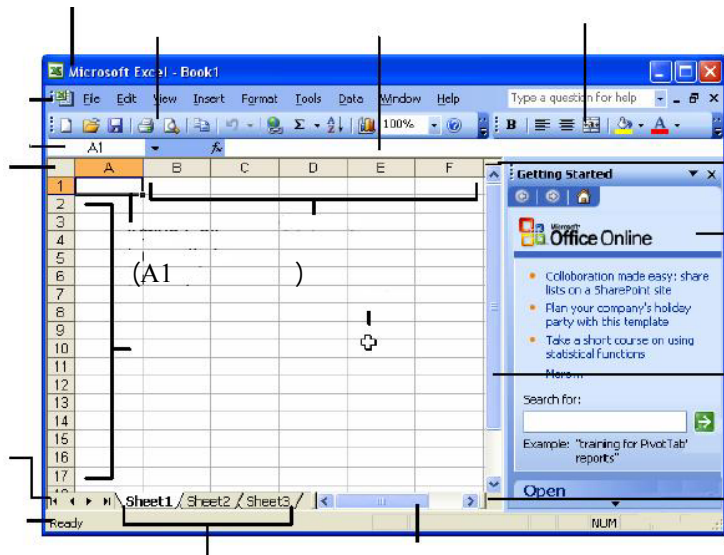
<Ctrl> + <W>

<Ctrl> + <Z>

<Ctrl> + <Y>

<F1>

<Alt>+<Tab>



<Tab>

<Page Up>

<Page Down>

<Ctrl> + <Home> (A1)

<Ctrl> + <End>

<F5>

<Ctrl> + <←>

<Ctrl> + <→>

<Ctrl> + <↑>

<Ctrl> + <↓>



File

New

File

Open

<Ctrl> + <O>

Save File

<Ctrl> + <S>

Save As File

A1, A2, B1, B2

C3

Toolbars View

Task pane

<F1>

Search button

<Ctrl> + <X>

<Ctrl> + <C>

<Ctrl> + <V>

<Delete>

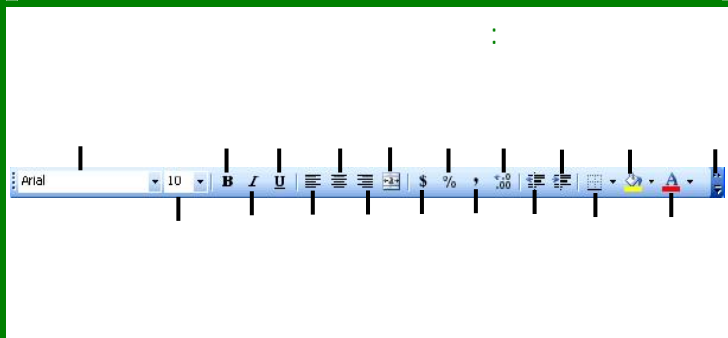
<F2>

<F4>

<Ctrl> +

<Ctrl> + <I>

<Ctrl> + <U> ()



Σ

<Enter>

(

<Enter>

("B5" :)

f_x

/

=> <> = + / * ^ % : () :

<=

Worksheet ← Insert

Insert

Delete Sheet ← Edit

Delete

<Enter>

<Enter>

Formula bar

<Delete>

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<Ctrl>

Paste ← Edit

Special

.OK

Insert

Delete

.Delete ← Edit

Next

.Next

.Next

.Finish ()